

QUESTIONS AND ANSWERS

APPLICATION PROCESS ADR PROGRAM

1. If you have been on the Court's current list as an arbitrator and/or adjunct settlement judge (mediator), must you reapply to be a member of the new panel of neutrals?

Yes, anyone interested in serving as a mediator, evaluator and/or arbitrator must submit an application.

2. If approved to serve as a neutral for the new ADR program, when will the required Orientation be offered?

As a prerequisite for serving as a mediator, evaluator and/or arbitrator, you must attend one four hour Orientation offered by the Court. The dates and times for Orientation for those approved to serve as neutrals in the pilot phase of the program commencing June 1, 2006 are:

Thursday	May 4, 2006	1:00 -5:00 p.m.
Friday	May 5, 2006	8:00 a.m. - 12:00 p.m.
Monday	May 15, 2006	1:00 p.m.- 5:00 p.m.
Tuesday	May 16, 2006	8:00 a.m.-12:00 p.m.

All Orientation sessions will be held in the Training Room, third floor, Federal Courthouse, Seventh and Grant Streets.

Approval for four hours of PA continuing legal education credits (PACLE) is pending.

3. Must I have 40 hours of training to serve as a mediator?

For the pilot phase of the ADR program, the 40 hour mediation training must be satisfied by the end of 2007. As long as you certify that you will obtain the training by 12/31/07, you can apply now. Possible training opportunities are posted on the Court's web site, www.pawd.uscourts.gov/Documents/adr/localtrainingmediation.pdf.

4. Do I need to apply on line?

All applications must be electronically submitted. Completed applications should be sent as an e-mail attachment to pawd_ADRCoordinator@pawd.uscourts.gov.

5. When and how will I be notified if I am on the approved list (s)?

Approved applicants will be electronically notified by April 28, 2006.

6. What if I don't meet all criteria by March 31, 2006, can I apply at a later time?

Yes, the application process will remain open throughout the pilot phase of the program.